

Dunbar Apartments Operations Management Plan Review Meeting

Agenda

Time 6:30 – 8:30 p.m., October 16, 2008
Location Dunbar Community Centre 4747 Dunbar Street

This is the third in a series of 4 meetings to receive input on the draft Operations Management Plan (OMP) for the Dunbar Apartments, a project that will provide housing and services for low-income people, disabled people and individuals with mental health issues who currently reside in the Dunbar, West Point Grey and Kitsilano areas, or whose origins were these communities. This project will be operated by Coast Mental Health Society and residents will be referred by Vancouver Coastal Health, Yaffa Housing Society, St. George's Place Housing Society and BC Housing.

The final meeting for the first review of the draft OMP will be:

October 30 | • Community Advisory Committee

Input gathered at these meetings will be considered by Coast Mental Health in a second draft OMP. This second draft OMP will be presented at a public meeting on November 20th with another opportunity for public comment. These comments will also be considered by Coast Mental Health in the development of an Operations Management Plan that will be submitted to the City of Vancouver as part of the conditions for a development permit. An independent report will be prepared by the facilitator of these meetings documenting all input received and how this input was used in the OMP or why it was not used, as the case may be.

AGENDA

1. **Good Neighbour Practices**
2. **Neighbourhood Relations – Staff Liaisons with Community**
3. **24 Hour emergency response**
4. **Evaluation**

1. **Good Neighbour Practices**

Current DRAFT OMP (September 4, 2008)

Coast Mental Health endeavours to be good neighbours in every community.

- *Maintaining the exterior of the building.*
- *Regular maintenance of the grounds*
- *Pro-active Snow removal*
- *Community watch program*
- *Being responsive to any concerns that may arise*

2. **Neighbourhood Relations – Staff Liaisons with Community**

Current DRAFT OMP (September 4, 2008)

The Executive Director of Coast Mental Health, as the designated community liaison, is responsible for addressing any issues related to the ongoing operation of this facility. His Contact information is:

Darrell Burnham, Executive Director

Phone: 604-675-2324 (direct) or 604-872-3502 (general line)

Fax: 604-675-2312

Email: darrellb@coastmentalhealth.com

The secondary designated liaison is:

Renay Bajkay, RPN, Director of Residential Services

Phone: 604-675-2304 (direct) or 604-872-3502 (general line)

Fax: 604-879-2363

Email: renayb@coastmentalhealth.com

3. **24 Hour emergency response**

Current DRAFT OMP (September 4, 2008)

- *Coast Mental Health provides a clinical on call system 24 hours a day via telephone.*
- *The pharmacy has a pharmacist available to the Manager on Call, 24 hours a day.*
- *The Properties department at Coast Mental Health provides a 24-hour on call service to deal with any property issues that may arise.*
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4. **Evaluation**

Current DRAFT OMP (September 4, 2008)

- *NOTE – current DRAFT OMP does not have a section on evaluation*