



### Dunbar Neighbours Listserv

The **Dunbar Neighbours Listserv** (*Neighbours*) is a private email-list group, also known as a bulletin board. (It is not a forum with a moderator and topic threads.)

The Dunbar Residents' Association (DRA) provides this service in order to help Dunbar residents foster community, address the local needs of individual members, and discuss issues of importance to Dunbar. *Neighbours* is available to Dunbar residents. Posts may be no more than 100 KB. It is expected and required that in a spirit of goodwill subscribers follow the DRA's policies:

#### Code of Conduct

- (1) All messages sent within the *Neighbours* mailing list must be respected as belonging to the original emailer and may not be forwarded, or used in any manner outside of *Neighbours*, without the original emailer's written permission.
- (2) Never ever forward any email addresses from *Neighbours* to anyone outside of *Neighbours*. Respect personal information.
- (3) All contributors will be courteous and respectful in the messages they post to the listserv. Specifically, refrain from content that is personally insulting, abusive, incendiary, derisive, threatening, inflammatory or profane. Messages must not invade privacy, be illegal or otherwise injurious to, or disrespectful of, others.
- (4) *Neighbours* is a private mailing list available to subscribers who are Dunbar residents. The DRA may make an exception for someone outside of Dunbar but it is the DRA's right to accept or exclude non-residents.
- (5) Although *Neighbours* is private, there may be backups or archives found on the hosting-company's server. This does not mean this information is public, it must not be accessed by non-members in any manner.
- (6) The DRA Board of Directors reserves the right to remove from the Dunbar Neighbours Listserv any subscriber who does not comply with these policies.

*Note:* In order to support neighbourhood initiatives, whether commercial or otherwise, advertisements and promotional material of a purely local nature may be accepted. Such submissions must be limited in frequency, the copy no more than 250 words, and file size no more than 100 KB.

By subscribing to the Dunbar Neighbours Listserv, members accept these policies.