



Dunbar Neighbours' Mailist

The Dunbar Neighbours' Mailist (Neighbours) is a community-based forum for sharing information of interest to the community. Neighbours is hosted by the Dunbar Residents' Association (DRA). Membership in Neighbours is available to residents of Dunbar. Because messages that meet system requirements are automatically posted, a Code of Conduct is in place.

Code of Conduct

- (1) Messages posted to the Dunbar Neighbours' Mailist (Neighbours) are considered as belonging to the author of that message.
- (2) To meet system requirements, messages are to be a maximum of 250 KB and cannot include a CC or BCC.
- (3) Messages (including any attachments) are not to be forwarded, quoted, nor used in any manner outside of Neighbours, except with the prior written permission of the author of that message.
- (4) Email addresses, phone numbers, work and home addresses, and any other personal information from Neighbours are to be kept confidential and must not be provided to another member nor anyone outside of Neighbours.
- (5) Members are expected to be courteous and respectful in the messages they post to Neighbours; and be moderate in frequency when expressing one's opinion about a topic, whether an article from a media source or one's own writing. Content must not be abusive, derisive, threatening, inflammatory, nor personally offensive. Messages must not be illegal nor be otherwise injurious to another; and cannot include private correspondence, whether to or from another individual or organization.
- (6) Advertisements of a local nature that support neighbourhood initiatives, commercial or otherwise, may be posted to Neighbours. Moderation is requested in these posts both in frequency and in length (150 words maximum).
- (7) Neighbours is a private mailist available to residents of Dunbar. An exception to the residency requirement may be made on a case-by-case basis.
- (8) Backups or archives may exist on the hosting-service's server; backups are not considered public information.
- (9) Data mining and gathering members' email addresses or contact information is prohibited.
- (10) Neighbours may not be accessed by non-members in any manner including through the sharing of passwords nor by other means.
- (11) The DRA is not responsible for the content of any message posted on Neighbours.
- (12) Correspondence authored by another is not to be posted to Neighbours except with prior written consent of the author of that correspondence. This includes but is not limited to emails, online posts or comments, letters, contracts, quotes, and invoices; in whole or in part.
- (13) The potential for privacy and security breaches are at the risk of members of Neighbours. The DRA will accept no responsibility should any occur.
- (14) A member who breaches the Code of Conduct may be moderated or removed from Neighbours.
- (15) Any member who feels that one or more posts are in breach of the Code of Conduct may contact the Administrator in writing for review of the matter. The Administrator may in turn moderate the member and/or refer the matter to the DRA Board.
- (16) Decisions regarding removal of a member for any breach of the Code of Conduct rests with the DRA Board.
- (17) Matters of concern not covered by the Code of Conduct will be referred to the DRA Board for action including revisions to the Code of Conduct. Changes to the Code of Conduct are in effect immediately upon being posted to the DRA's website.
- (18) By subscribing to Neighbours, members are accepting the Code of Conduct.